Khalsa Karate Association Procedure Document for Reporting Concerns

Student has spoken to an Instructor/Coach or behaved in a way that has caused concern

Accurately record what student says or does including dates/times



Share your concerns or pass records to club Welfare Officer immediately



Within 24 hours Welfare Officer will inform EKF Lead Child Protection Officer and complete EKF form In addition to EKF Form the Welfare Officer may contact appropriate authorities such as the Police or Local Social Services.

It is not the responsibility of anyone within Khalsa Karate Association to investigate or decide whether child abuse has taken place.

Khalsa Karate Association will fully support and protect anyone who reports a concern.